

A	B	C	D	E	F	G	H	I	J	K	L	M	
Project #	Donor	Donor Address (to send receipt for gift)	Auction Item Donated	Value of Donated Item	Purchased by	Purchaser Address (to send receipt for gift)	Amount of Purchase	Gift Amount	Non Gift Amount	Cash	Check	Credit Card	
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7	20-55300	John Doe	101 Right Way, Stillwater, OK 74075	Table	100.00	Jane Doe	111 E. 7th Stillwater, OK 74074	50.00	-	50.00		50.00	
8	20-55300	John Doe	210 Jones St. Morrison, OK 74032	Tickets	120.00	Sam Smith	5 University Place Stillwater, OK 74075	150.00	30.00	120.00	150.00		
9	20-55300	John Smith	Anywhere USA	Dog	300.00	Stan Jones	Anywhere USA	200.00	-	200.00			200.00
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This is the name of the person donating the auction item

AUCTION GIFT DEPOSIT FORM
To be used to reconcile donated items and auction purchases

Columns for gift & non gift amounts are formulas.
 Nothing will be entered in these columns.

I certify that the above donated items have been accepted by this department.

The total in the cash or checks columns should tie to the cash or checks sent to OSUF.

Please make sure this portion is signed by responsible party before sending to OSU Foundation.

Accepted By (Signature)

Responsible Department

Printed Name of Signor